

# Legal Research Center's Privacy Policy

At LRC, we strive to develop innovative services to better serve our users. We recognize that privacy is an important issue, so we design and operate our services with the protection of your privacy in mind. This Privacy Policy outlines the types of personal information we gather when you use LRC's services, as well as some of the steps we take to safeguard it.

The following principles apply to the personally identifying information we ask for and that you provide. "Personally identifying information" is information that individually identifies you, such as your name, physical address, email address or IP address, which you supply in order to use the LRC e-book library, or which may be collected by the application in the course of its use.

## **Data collection**

- LRC collects limited non-personally identifying information your browser makes available whenever you visit a website. This log information includes your Internet Protocol address, browser type, browser language, the date and time of your query and one or more cookies that may uniquely identify your browser. We use this information to operate, develop, and improve our services.
- Some of our services require you to register for an account. LRC asks you for some personal information in order to create an account (typically your name, email address and a password for your account) and we will use that information to provide the service.
- When we require personally identifying information, we will inform you about the types of information we collect and how we use it. We hope this will help you make an informed decision about sharing your personal information with us.

## **Cookies**

During your visits to LRC's web sites, a cookie may be sent to your computer that uniquely identifies your browser. A "cookie" is a small file containing a string of characters that is sent to your computer when you visit a website. We use cookies to improve the quality of our service and to better understand how people interact with us and provide them with a personalized experience. Most browsers are initially set up to accept cookies. You can reset your browser to refuse all cookies or to indicate when a cookie is being sent. However, some LRC features or services may not function properly without cookies.

## **Information sharing**

- We do not rent or sell your personally identifying information to other companies or individuals, unless we have your consent. We may share such information in any of the following limited circumstances:
  - We have your consent.
  - We provide such information to the organization that owns or licenses the content when you create an account to access e-Book content.
  - We conclude that we are required by law or have a good faith belief that access, preservation, or disclosure of such information is reasonably necessary to protect the rights, property, or safety of LRC, its users or the public.
- If you have an account, we may share the information submitted under your account among all of our services in order to provide you with a seamless experience and to improve the quality of our services. We will not disclose your account information to other people or non-affiliated companies, except in the limited circumstances described in this Policy or with your consent.

- We may store and process personal information collected on our site in the United States or any other country in which LRC Inc. or its agents maintain facilities. By using our services, you consent to the transfer of your information among these facilities, including those located outside your country.
- In the event of a transfer of ownership of LRC Inc., such as acquisition by or merger with another company, we will provide notice before any personally identifying information is transferred and becomes subject to a different privacy policy.
- We may share aggregated information with others. Examples of this include the number of users who accessed a certain page or how many users clicked on a certain link.

### ***Information security***

- We take appropriate security measures to protect against unauthorized access to or unauthorized alteration, disclosure or destruction of data.
- We restrict access to your personally identifying information to LRC employees and contractors who need to know that information in order to operate, develop, or improve our services.

### ***Updating your information***

Updates and/or corrections to your personally identifying information can be done by contacting LRC's technical support at [support@lrci.com](mailto:support@lrci.com).

### ***External Links***

Some of the LRC content may provide links to external recourses. These external sites are developed by people over whom LRC exercises no control. These sites may place their own cookies on your computer, collect data, or solicit personal information.

### ***Changes to this Policy***

Please note this Privacy Policy will change from time to time. We expect most such changes to be minor, but there may be changes that are more significant. Regardless, we will post those changes on this page and, if the changes are significant, we will also provide a more prominent notice.

If you have any additional questions, please feel free to contact us any time at [support@lrci.com](mailto:support@lrci.com).